

INFORMATION CLAUSE
of the University of Warsaw for a participant in the Project "Integrated Teaching and Learning Development Programme – ZIP 2.0"

In accordance with Articles 13 and 14 of the Regulation of the European Parliament of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "**GDPR**"), we hereby inform you that:

- 1) **the University of Warsaw**, 26/28 Krakowskie Przedmieście Street, 00-927 Warsaw is the Controller of your personal data;
- 2) The Controller **has designated Data Protection Officer (DPO)** whom you may contact via email at iod@adm.uw.edu.pl. You can contact DPO in all matters concerning the processing of your personal data by the University of Warsaw and the exercise of your rights related to the processing of personal data;
- 3) personal data shall be processed for the purpose of implementing the project "Integrated Teaching and Learning Development Programme – ZIP 2.0" (hereinafter referred to as the "Project"), carried out under the European Funds for Social Development 2021–2027 Programme, in particular for the purposes of project supervision, reporting, confirmation of participant eligibility, communication, publication, evaluation, financial management, verification and control, audit, assessment of information and promotional activities, as well as project acceptance, evaluation and financial settlement, determining participant eligibility, and, if necessary, for the establishment, exercise or defence of legal claims;
- 4) the basis for the processing of personal data for the purposes set out above is Article 6, section 1. letter c of the GDPR - the processing is necessary for the fulfilment of a legal obligation incumbent on the Data Controller. Furthermore, the Controller shall be obliged to process personal data in accordance with applicable regulations based on the grant agreement for the implementation of the project "Integrated Teaching and Learning Development Programme – ZIP 2.0", concluded between the Controller and the National Centre for Research and Development (agreement no. FERS.01.05-IP.08-0365/23-00).
- 5) personal data were obtained directly from you;
- 6) providing personal data is necessary for the implementation of the above-mentioned purpose. Refusal to provide such data shall result in the inability to participate in the activities carried out under the Project. Providing the data is a necessary condition for receiving support, and refusal to provide it shall result in the inability to receive support under the Project.
- 7) personal data shall be processed for the period necessary to achieve the purpose specified in point 3), i.e., until the Project is settled and the documentation archiving process is completed¹;

¹The Beneficiary shall be obliged to retain the documentation related to the implementation of the Project for a period of five years from 31 December of the year in which the final payment request under the Project was approved. The period referred to in the first sentence shall be suspended in the event of the initiation of

- 8) the recipients of personal data will be public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for the purposes provided for by law, as well as entities providing services necessary for the implementation of the Project. Recipients of personal data may also include IT partners, entities providing technical or organizational support, document archiving and shredding services, postal, courier, payment service providers and marketing service providers.
- 9) you have the following rights in relation to the Controller: the right to request access to your personal data, correction, deletion, restriction of processing, as well as the right to object to the processing of your personal data. For matters related to exercising your rights, you may contact the Data Protection Officer at the email address provided in point 2 above;
- 10) you also have the right to lodge a complaint with the President of the Personal Data Protection Office;
- 11) personal data shall not be subject to automated decision-making, including profiling;
- 12) your personal data will not be transferred to a third country.

administrative or judicial proceedings concerning expenditures settled in the Project or upon a duly justified request by the European Commission.



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